

**Format in which the particulars need to be submitted**

The Secretary  
Institute of Cost Accountants of India  
CMA Bhawan  
12, Sudder Street  
Kolkata – 700016

I am a member of the Institute of Cost Accountants of India, in full-time employment. My employment details are provided below:

<b>Name</b>		
<b>Membership number</b>		
<b>Membership type</b>	<b>Associate</b>	<b>Fellow</b>
<b>Employed with (company name)</b>		
<b>Designation</b>		
<b>Employer Address (full postal address with PIN code)</b>		
<b>Email address</b>		
<b>Contact Number</b>		

I hereby declare that the above mentioned particulars are true and correct. I hereby undertake to inform the Institute about any changes in my employment mentioned above.

Date:

Place:

Signature of member with membership no.

Signature of Authorised Person of Company with Company Seal