

**FOR ATTENTION OF PRACTISING MEMBERS**

**PROCEDURE FOR CHANGE OF PROFESSIONAL ADDRESS & OTHER PARTICULARS**

Practising members are requested to check their status from the option **Certificate of Practice -> Address Change For Practising Member** from the website [www.icmai.in](http://www.icmai.in) after **Members Login** and inform the Institute with respect to their professional address and other particulars as reflected in the List of Members Holding Certificate of Practice.

In case of any **change in the professional address and other particulars**, the same is to be intimated by furnishing a duly filled in and signed Professional Development Information Form given below to:

Shri Arup Sankar Bagchi  
Director (Membership)  
The Institute of Cost Accountants of India  
12, Sudder Street  
Kolkata – 700 016.

The signed intimation may also be sent by fax to no. 033-22521723. Otherwise, a scanned file of the duly filled in and signed Professional Development Information Form may be sent by attachment to e-mail address: [membership.bagchi@icmai.in](mailto:membership.bagchi@icmai.in)

**PROFESSIONAL DEVELOPMENT INFORMATION FORM**

**For ICAI Members in Practice**

Date.....

Please return this Form duly filled in and signed to:

The Secretary  
The Institute of Cost Accountants of India  
12, Sudder Street  
Kolkata – 700 016.

for inclusion in the **“List of Members Holding Certificate of Practice.”**

<b>IN BLOCK LETTERS</b>	Name	..... .....
	Qualification	.....
	Professional Address	..... ..... ..... ..... .....
	Telephone Number(s)	Office : ..... Residence : ..... Mobile : .....
	Fax Number	.....
	E-mail (Official)	.....

(Signature of Member)

Membership No.....